

**SINGLE MARINE PROGRAM**

Headquarters Marine Corps, Henderson Hall  
1555 Southgate Road  
Arlington, VA 22214-5000

1500  
SMP  
07 Oct 08

Subj: SMP MEETING MINUTES

Encl: (1) Attendance Roster

1. An SMP meeting was held on 07 October 2008 at the base SMP Lounge. The SMP Coordinator called the meeting to order at 1530.

2. Old Business. In the September meeting, Marines discussed quality of life issues such as lighting in the barracks and pest. They also created a calendar of events that they would like to do for the months of January - June. These events will be carefully planned out through the council.

3. New Business. Mrs. Upchurch is working on an all exclusive Ski Trip in February. For the month of November we will be having Monday night football hosted in the lounge. Trying to get a trip to the Spy Museum was suggested by Cpl Veliz.

a. After Action Reports. Marines will begin giving first hand after action reports in meetings after events. The event discussed in this meeting was the Barracks Bash. The Marines stated they enjoyed the DJ, however would like to see more participation and better food next time. Also, be more involved in the planning as well as giving themselves more time to properly plan in order to have a plan "B" that is more adequate to the Marines in case of inclement weather. If Marines want to invite other people outside the wire they need to go out themselves and spread the word.

LCpl's Azar and Edwards as well as Cpl Veliz who attended the Cancun, Mexico trip also put in their input on how to make a foreign experience more enjoyable. LCpl Azar would like to see a list of possible tours that the group can participate on prior going to the trip. LCpl Edwards insists on having calling cards available. Most importantly any place that SMP decides to venture to in the future to have their options open.

b. Accountability and getting the word out. Marines discussed alternate ways of getting the word out about SMP. One

member pointed out that the North side of the barracks does not have any information portals so Marines that live on that side can not receive information as easily. The council came up with more ways to get the word out including: Posters in elevators, doors of laundry facility and all entrances. We also reminded the council and all Marines that they are able to sign up for mobile alerts for anytime. SgtMaj will send the monthly flyer out to all of the SNCO's in the region. LCpl Azar came up with the idea in order for new Marines that are come aboard to make the SMP Lounge a designated stop to check in with. He also said it would be a good idea to come up with a sign that gives directions to the SMP Lounge in order for the lounge to not be so hidden.

#### 4. Upcoming Events.

a. SMP Bush Gardens Howl-O-Scream Weekend. SMP will be on an overnight trip to Bush Gardens' Howl-O-Scream and Prime Outlet Shopping. Single and unaccompanied Marines will pay \$25 which includes transportation to the park, overnight hotel stay with full breakfast and entry to the park. The next day is reserved for shopping at Prime Outlets Williamsburg.

b. Indoor Rock Climbing at Sports Rock. Try indoor rock climbing at Sports Rock in Sterling for only \$15 per single or unaccompanied Marine. Price includes transportation and all climbing equipment. Departure is 1530. Register by October 14.

c. Guitar Hero Tournament. Sign up to participate in the first ever outdoor big screen surround Guitar Hero tournament on Wednesday, 29 Oct in the Barracks courtyard. Win a trophy, bragging rights, and a \$25 MCX card. Register by October 20<sup>th</sup>.

d. Arlington Food Assistance Center Volunteer Opportunity. On Thursday, 30 Oct, Marines will be asked to remove food packages assist bagging groceries, and ensure that residents receive these generous donations.

#### 5. Quality of Life Issues.

a. BEQ Issues solved. (1) The lights are being worked on by (MCOR) they will be on junction boxes. (2) There are no sections working on the weekends with out the CO's acknowledgement. (3) There have been no sightings of mice and roaches so pest control has taken affect. (4) Filters in the barracks have been cleaned.

c. BEQ New Issues. (1)Cpl Veliz and LCpl Edwards Air Conditioning haven't turned off. (2) Cpl Veliz brought up the idea of the barracks having a cooking section. SgtMaj Green said he will find out if Marines will be able to have hotplates in their rooms.

6. Conclusion. The next meeting will be on 11 Nov 08. SgtMaj Green also said that he is working on getting BAH for Sgts when the panel move is conducted. Last, the idea of turning the chow hall into a rec center/lounge was also brought up.

7. The meeting was adjourned at approximately 1730.

### SMP Meeting Roster (5 August 08)

Cpl Veliz	Adj (S-1)
Sgt Armstrong	Mortor T
Cpl Chavez	Scribe/Supply
Sgt Millan	Legislative Affairs
LCpl Azar	CONAD/Vice President
LCpl Edwards	TMO
SgtMaj Green	Base SgtMaj