

**Hosted By: Marine Corps Community Services**

**Personal Financial Management Program**

**Command Financial Specialist Course**

**MCO 1700.37** requires units to have qualified Command Financial Specialists (CFSs) readily available to provide financial training, education and information and referrals. The Personal Financial Managers (PFMs) train selected Marines and conduct all unit inspections. Upon completion of the 26 hour course the CFS is expected to serve as the command's principal advisor on policies and matters related to personal finance.

**MCO 1700.37 mandates the following criteria:**

- Minimum pay grade E6, WO, O1
- Highly motivated and financially stable
- Be designated in writing by the Commanding Officer/OIC
- Have at least 1 year remaining with current command
- Participate in continuing education (forums/refresher training)

**Functions of the CFS:**

- Provide counseling, briefs, workshops
- Utilize approved internal/external financial resources
- Update PFMs with financial trends or metrics
- Assist in development of Extended Absence Financial Plans, Family Care Plans and Financial Screening prior to overseas/special duty assignments

**Course Topics:**

- Financial Education Action Points
- Developing a Spending Plan
- Marriage & Money
- Credit & Debt Management
- Thrift Savings Plan & Blended Retirement System
- Introduction to Investing

...and more!



**\*NEW in 2021\***

**Monthly Virtual  
Command Financial  
Specialist Courses:**

**February 22-24**

**March 22-24**

**April 26-28**

**August 23-25**

**September 20-22**

**October 25-27**

**1030-1930 EST**



**See MCO 1700.37  
for  
Command  
Designation Letter  
Template  
Due the Monday  
before start of  
course.**

**To enroll please contact  
PFM at 703-614-6950 or  
Leticia.Stevens@usmc.mil**