



(4) VERIFICATION STATEMENT

Initial each box

1. Status Update

The Children , Youth and Teen Program (CYTP), Henderson Hall requires that sponsors inform the CYTP staff of any and all changes in status to include:

- a. Change in rank
- b. Change in duty station
- c. Change in benefits
 1. Retirement
 2. Change from active duty to reserve status
 3. End of Active Service (EAS)
 4. Change in marital status

2. Total Family Income

Per MCO P1710.30E (par 3004.b) verification of total family income is due annually. Parents who do not disclose family income shall pay the fees in the highest category

- a. income verification from both parents/ legal guardians
 1. Leave and Earning Statement (LES)
 2. Pay-stub, or blacked out bank statement.

3. Children's Records

Per MCO P1710.30E (par 2006, 3 and par 2009, 8), Children's Health Assessment, Immunization Records, and Child Release and Emergency Information is due annually to include:

- a. The State Health Form that is completed by the child's physician.
 1. Virginia Health form MCH231F
 2. Maryland Health form SRC6 revised 505
- b. CYTP form, Child Care Record

4. DD-2606

Per MCO P1710.30E (par 2009, 5), the DD-2606 Request for Care Record is due annually.

5. Consent Form for Fieldtrip/Walk/Photo

Per MCO P1710.30E (par 2009, 6), the Consent for Fieldtrip/Walk/Photo is due annually.

Sponsor's Name _____

Sponsor's Signature _____

Date _____